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| Professional summary | To seek opportunities for employment where my skills and experience can be used. |

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| Skills & Abilities | * MS Windows proficient * Proficient in cash management * Basic Medical terminology * Basic Spanish Competence (A1) * Quick learner * Self-motivated * Networking skills * Interpersonal skills * Creative problem solver |

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| Work history | Better deal supermarket- Aranguez Customer Care Agent, 07/2015 to May 2017   * Routinely answered customer questions regarding merchandise and pricing. * Investigated and resolved customer inquiries and complaints in a timely and empathetic manner. * Made and processed orders.  pennywise cosmetics limited- port of spain Customer Care Representative, 05/2014 to 09/2015   * Emphasized product features based on customers’ needs. * Communicated sales promotions to customers to grow average customer size.   **PCL PHARMACY**- SAN JUAN  Pharmacy Technician, 07/2013 to 10/2013   * Oversaw inventory and supply purchases. * Answered customers’ questions regarding products, prices and availability. |
| Education | University of the west indies- 2013-2017  * + - Ba. English Language and Literature With Education * **SIXTH FORM GOVERNMENT SCHOOL- 2011-2013**   + - Full CAPE Certificate * **PROVIDENCE GIRLS CATHOLIC- 2006-2011** * Full CSEC Certificate * **CERTIFICATES-** * Junior Achievement Business Management * Junior Lifeguard * UWI Peer Counsellor |
| References | Danielle Hector- 786-5943  Jon Seepersad- 306-5060 |